



# National Center for Competency Testing

## PRINTED CE COURSES & RECERTIFICATION ORDER FORM

1. Use this form to select and order printed CE courses and to submit the recertification fee payment. CE courses are listed in alphabetical order and the last two digits of the course number represent the year that course was published, e.g. the course number 1220121 was published in 2021.
2. The annual recertification requirements are:
  - Payment of a \$77.00 recertification fee and completion of 14 contact/clock hours of CE for one certification
  - Payment of a \$104.50 recertification fee and completion of 19 contact/clock hours of CE for two or more certifications

### ***PLEASE READ THIS IMPORTANT INFORMATION!***

3. There is an *additional charge of \$3.00 per contact/clock hour* of the course in order to purchase the course in print. For example, if 14 CH are ordered, the total additional cost for printed CE courses will be \$42.00. This cost plus a *shipping fee* must be included with your recertification fee payment or your order will not be shipped.
4. Use the following guidelines to select CE courses. **Note:** NCCT offers certification for many entry-level professions. Not all CE courses are applicable to everyone.
  - Identify course content related to the critical job competencies identified in the detailed test plan for your certification exam.
  - Identify courses based on your daily job tasks.
  - Select courses that are of interest to you or that will enhance your overall knowledge.
  - ASCLS P.A.C.E.® determines the contact hours (CH) value for courses that are P.A.C.E.® approved.
  - Select CE courses with course numbers you have not already successfully completed. You can complete CE courses with the same titles that have different course numbers, as this indicates the courses and tests have been updated. To view your previously completed NCCT CE courses, you can view/print your CE transcript directly from your personalized Recertification/CE Dashboard at [www.ncctinc.com/ce](http://www.ncctinc.com/ce). You can also call 800-875-4404 or 913-344-7250 to speak with a Customer Service representative or email [conted@ncctinc.com](mailto:conted@ncctinc.com) to have your transcript mailed or emailed to you.
5. To order printed CE courses, place a ✓ in the box to the left of the course title on pages 2, 3, 4, and 5 of this form. **Add the costs of each printed course together and place the total below. Add this amount to the Total Cost for Individual Printed Courses on the Recertification Order Form on page 6.**

TOTAL COST FOR INDIVIDUAL PRINTED COURSES

\$ \_\_\_\_\_

**PRINTED CE COURSES ORDER FORM 3/17/2021**

| <b>Course Title</b>  | <b>ASCLS<br/>P.A.C.E.®</b> | <b>P.A.C.E.®<br/>expiration date</b> | <b>Course<br/>#</b> | <b>CH</b> | <b>Cost</b> |
|--|----------------------------|--------------------------------------|---------------------|-----------|-------------|
| 2007 Certified Postsecondary Instructor© (CPI) Activity<br>NOTE: <b>This course requires the internet to access the reading materials†</b> |                            |                                      | 1221007             | 6         | \$18.00     |
| 2009 Bookkeeper Topics   |                            |                                      | 1221309             | 5         | \$15.00     |
| Age Related Care for Blood Specimen Collection   |                            |                                      | 1220118             | 2         | \$6.00      |
| A Review of Arterial Blood Gases   |                            |                                      | 1220719             | 1         | \$3.00      |
| A Review of the Cardiovascular System and ECG Performance, Troubleshooting, and Interpretation   |                            |                                      | 1220909             | 6         | \$18.00     |
| A Review of the Hematologic and Lymphatic Systems<br><b>*updated in 2020*</b>  | P.A.C.E.®                  | 05/30/2022*                          | 1220320             | 1         | \$3.00      |
| A Review of the Muscular System  |                            |                                      | 1221113             | 3         | \$9.00      |
| A Review of the Respiratory System   |                            |                                      | 1220214             | 3         | \$9.00      |
| A Review of the Urinary System <b>*updated in 2020*</b>  | P.A.C.E.®                  | 04/30/2022*                          | 1221820             | 1         | \$3.00      |
| An Introduction to Cancer <b>*updated in 2020*</b>   | P.A.C.E.®                  | 05/31/2022*                          | 1221920             | 1         | \$3.00      |
| An Introduction to Cultural Competency   |                            |                                      | 1229814             | 2         | \$6.00      |
| An Introduction to Transfusion Medicine  |                            |                                      | 1220319             | 5         | \$15.00     |
| An Overview of Labor, Delivery, and Dystocia   |                            |                                      | 1220612             | 1         | \$3.00      |
| Anatomy & Physiology of the Ear, Eye, Nose, & Throat   |                            |                                      | 1220713             | 3         | \$9.00      |
| Anatomy & Physiology of the Nervous System   |                            |                                      | 1220613             | 3         | \$9.00      |
| Antibiotic Resistance  |                            |                                      | 1229614             | 2         | \$6.00      |
| Anxiety Disorders  |                            |                                      | 1225014             | 2         | \$6.00      |
| Aseptic Technique: Past and Present  |                            |                                      | 1229414             | 3         | \$9.00      |
| Aspects of Professionalism   |                            |                                      | 1220318             | 1         | \$3.00      |
| Attention Deficit Hyperactivity Disorder   |                            |                                      | 1223212             | 2         | \$6.00      |
| Autism Spectrum Disorders  |                            |                                      | 1223312             | 2         | \$6.00      |
| Bariatric Surgery  |                            |                                      | 1220813             | 3         | \$9.00      |
| Bipolar Disorder in Children & Adolescents   |                            |                                      | 1225114             | 2         | \$6.00      |
| Bipolar Disorders in Adults  |                            |                                      | 1225214             | 2         | \$6.00      |
| Body Fluids – The Ins and Outs <b>*updated in 2020*</b>  | P.A.C.E.®                  | 04/30/2022*                          | 1221520             | 1         | \$3.00      |
| Brain Brawn - How Memory Works and Tips for Improving It   |                            |                                      | 1229214             | 4         | \$12.00     |
| Chagas Disease After Organ Transplantation   |                            |                                      | 1229014             | 2         | \$6.00      |
| Classroom Management for the Postsecondary Instructor  |                            |                                      | 1221307             | 2         | \$6.00      |
| CLIA & Point of Care Testing (POCT) <b>*updated in 2020*</b>   | P.A.C.E.®                  | 07/31/2022*                          | 1220620             | 1         | \$3.00      |
| CLSI GP41 Venous Blood Collection Update   |                            |                                      | 1220818             | 2         | \$6.00      |
| Coagulation Demystified <b>*updated in 2020*</b>   | P.A.C.E.®                  | 05/31/2022*                          | 1221420             | 1         | \$3.00      |
| Common Lab Tests and Their Uses  |                            |                                      | 1220419             | 2         | \$6.00      |
| Common Sports Injuries   |                            |                                      | 1221308             | 4         | \$12.00     |
| Common Tick-borne Diseases of the United States  |                            |                                      | 1222618             | 2         | \$6.00      |
| Compliant Coding and Billing   |                            |                                      | 1222718             | 1         | \$3.00      |
| Computer Workstation Ergonomics  |                            |                                      | 1221206             | 1         | \$3.00      |
| Confident Diagnosis Coding   |                            |                                      | 1220718             | 1         | \$3.00      |
| Coronavirus Disease-2019 (COVID-19) Update – What We Know Now <b>*new in 2020*</b>   |                            |                                      | 1222420             | 3         | \$9.00      |
| COVID-19 Guideline and Code Updates <b>*new in 2021*</b>   |                            |                                      | 1220521             | 1         | \$3.00      |
| COVID-19 Vaccination Coding Fundamentals <b>*new in 2020*</b>  |                            |                                      | 1222620             | 1         | \$3.00      |
| Coronary Artery Disease: Risk Factors, Diagnosis, & Treatment  |                            |                                      | 1221806             | 3         | \$9.00      |
| Current Phlebotomy Topics  |                            |                                      | 1222314             | 2         | \$6.00      |
| Current Surgical Topics  |                            |                                      | 1220609             | 6         | \$18.00     |

|  |           |             |         |   |         |
|--|-----------|-------------|---------|---|---------|
| Denied and Rejected Claims-How to Get Them Paid  |           |             | 1222616 | 2 | \$6.00  |
| Depression 2014  |           |             | 1223514 | 2 | \$6.00  |
| Diabetes – Truths and Misconceptions <b>*updated in 2020*</b>  | P.A.C.E.® | 4/30/2022*  | 1220420 | 1 | \$3.00  |
| Diagnosis Coding Guidelines Fiscal Year 2021 <b>*new in 2020*</b>                                    |           |             | 1222520 | 1 | \$3.00  |
| Domestic Violence, Sexual Assault, & Crisis Intervention   |           |             | 1220817 | 2 | \$6.00  |
| Eating Disorders   |           |             | 1223614 | 1 | \$3.00  |
| Ebola and Other Viral Hemorrhagic Fevers <b>*updated in 2019*</b>                                    | P.A.C.E.® | 02/28/2021* | 1220219 | 3 | \$9.00  |
| ECG Update <b>NOTE: This course requires an internet connection to access the reading material.†</b> |           |             | 1221013 | 4 | \$12.00 |
| Electronic Medical Records: Preparation & Implementation   |           |             | 1220411 | 2 | \$6.00  |
| Essentials of ICD-10-CM Injury Coding  |           |             | 1222818 | 1 | \$3.00  |
| Fair Labor Standards Act   |           |             | 1228814 | 1 | \$3.00  |
| Family Medical Leave Act   |           |             | 1228714 | 1 | \$3.00  |
| Fires in the Operating Room  |           |             | 1221208 | 2 | \$6.00  |
| <b>*new*</b> Frequently Asked Coding Questions   |           |             | 1222320 | 1 | \$3.00  |
| Frequently Asked Questions about Phlebotomy  |           |             | 1228614 | 5 | \$15.00 |
| Frequently Prescribed Drugs  |           |             | 1220511 | 6 | \$18.00 |
| Fundamental ICD-10-PCS Inpatient Procedure Coding  |           |             | 1221519 | 1 | \$3.00  |
| <i>Fusarium</i> Keratitis  |           |             | 1228514 | 2 | \$6.00  |
| FY 2019 ICD-10-CM Coding Guidelines Update   |           |             | 1223318 | 2 | \$6.00  |
| Gaining Rapport with Students on the First Day of Class  |           |             | 1220309 | 1 | \$3.00  |
| Getting the Red Out – An Introduction to Hemolysis <b>*updated in 2020*</b>                          | P.A.C.E.® | 06/30/2022* | 1220720 | 1 | \$3.00  |
| Heart Block Dysrhythmias   |           |             | 1221107 | 3 | \$9.00  |
| HIP, HIP, HUH? A Review of HIPAA Privacy and Security Laws   |           |             | 1221506 | 2 | \$6.00  |
| HIV & AIDS-The Anatomy of A Pandemic <b>*updated in 2020*</b>  | P.A.C.E.® | 01/31/2022* | 1221720 | 3 | \$9.00  |
| How Much Do You Know Hepatitis?  |           |             | 1228214 | 2 | \$6.00  |
| Human Salmonellosis Associated with Animal-Derived Pet Treats  |           |             | 1228314 | 2 | \$6.00  |
| ICD-9-CM to ICD-10-CM Crosswalk of Commonly Used Codes by Physician Office Type                      |           |             | 1221615 | 6 | \$18.00 |
| ICD-10-CM Tips for Coders  |           |             | 1220917 | 2 | \$6.00  |
| ICD-10-CM Fiscal Year (FY) 2020 Coding Guidelines Updates  |           |             | 1221819 | 1 | \$3.00  |
| ICD-10-CM Fundamentals: A Detailed Review of Coding Conventions                                      |           |             | 1220819 | 1 | \$3.00  |
| ICD-10-CM General Coding Guidelines  |           |             | 1220919 | 1 | \$3.00  |
| ICD-10-PCS Medical and Surgical Section Coding Guidelines  |           |             | 1221619 | 1 | \$3.00  |
| ICD-10-PCS Obstetric, Radiation, and New Technology Coding Guidelines                                |           |             | 1221719 | 1 | \$3.00  |
| Injections – Safe Practices and More   |           |             | 1221214 | 3 | \$9.00  |
| Instructor Tools for Teaching Postsecondary Students   |           |             | 1220209 | 1 | \$3.00  |
| Introduction to Employment Law   |           |             | 1228014 | 1 | \$3.00  |
| Introduction to ICD-10-CM: Part 1  |           |             | 1221212 | 3 | \$9.00  |
| Introduction to ICD-10-CM: Part 2  |           |             | 1221312 | 6 | \$18.00 |
| Introduction to ICD-10-CM: Part 3  |           |             | 1221412 | 6 | \$18.00 |
| Laboratory Panels Explained <b>*updated in 2020*</b>   | P.A.C.E.® | 05/31/2022* | 1220520 | 3 | \$9.00  |
| Laparoscopic Surgery Fundamentals  |           |             | 1221706 | 4 | \$12.00 |
| Laws Prohibiting Employment Discrimination   |           |             | 1227814 | 3 | \$9.00  |
| Lice! A Problem for Millions of Years  |           |             | 1227714 | 3 | \$9.00  |

|  |           |             |         |   |         |
|--|-----------|-------------|---------|---|---------|
| Mastering Diabetes Mellitus Coding   |           |             | 1223118 | 1 | \$3.00  |
| Mastering ICD-10-CM Neoplasm Coding  |           |             | 1223218 | 1 | \$3.00  |
| Measles and the MMR Vaccine  |           |             | 1221419 | 1 | \$3.00  |
| Medical Malpractice  |           |             | 1227614 | 2 | \$6.00  |
| Medical Terminology 1: Basics  |           |             | 1227514 | 1 | \$3.00  |
| Medical Terminology 2: Anatomy   |           |             | 1227414 | 1 | \$3.00  |
| Medical Terminology 3: Suffixes  |           |             | 1227314 | 1 | \$3.00  |
| Medical Terminology 4: Prefixes  |           |             | 1227214 | 2 | \$6.00  |
| Medical Terminology Advanced Review  |           |             | 1227114 | 4 | \$12.00 |
| Medicare Billing Update for Outpatient Therapy   |           |             | 1220211 | 3 | \$9.00  |
| Messenger RNA (mRNA) Vaccines <b>*new in 2021*</b>   | P.A.C.E.® | 12/31/2022* | 1220121 | 1 | \$3.00  |
| Methicillin-Resistant <i>Staphylococcus aureus</i> Skin Infections Among Tattoo Recipients |           |             | 1227014 | 2 | \$6.00  |
| More Frequently Asked Questions About Phlebotomy   |           |             | 1226914 | 6 | \$18.00 |
| Needle Phobia <b>*updated in 2020*</b>   |           |             | 1222020 | 1 | \$3.00  |
| Newborn Screening Programs   |           |             | 1220619 | 1 | \$3.00  |
| Nuts and Bolts for Bookkeepers   |           |             | 1222406 | 2 | \$6.00  |
| Obstetric Coding   |           |             | 1222918 | 1 | \$3.00  |
| On the Job Safety  |           |             | 1226814 | 5 | \$15.00 |
| Outbreak of Mesotherapy-Associated Skin Reactions  |           |             | 1221406 | 1 | \$3.00  |
| Overview of Inventory Management and Cost of Goods Sold                                    |           |             | 1221314 | 2 | \$6.00  |
| Patient Safety and Medical Errors  |           |             | 1221906 | 2 | \$6.00  |
| Phlebotomy - It's a Risky Business <b>*updated in 2020*</b>                                | P.A.C.E.® | 06/30/2022* | 1220820 | 3 | \$9.00  |
| Phlebotomy Order of Draw <b>*updated in 2020*</b>  | P.A.C.E.® | 03/31/2022* | 1221320 | 2 | \$6.00  |
| Phlebotomy Potpourri   |           |             | 1226514 | 3 | \$9.00  |
| Phlebotomy Preanalytic Variables <b>*updated in 2020*</b>                                  | P.A.C.E.® | 03/31/2022* | 1221120 | 2 | \$6.00  |
| Post-Traumatic Stress Disorder   |           |             | 1222914 | 1 | \$3.00  |
| Prescription Drug Safety   |           |             | 1221606 | 2 | \$6.00  |
| Preventing Surgical Site Infections  |           |             | 1222306 | 3 | \$9.00  |
| Probiotics: The Inside Story   |           |             | 1220311 | 2 | \$6.00  |
| Resumes, Applications, & Cover Letters   |           |             | 1223014 | 1 | \$3.00  |
| Safe Work Practices, HAIs, and Bloodborne Pathogens  |           |             | 1220519 | 3 | \$9.00  |
| Schizophrenia  |           |             | 1223114 | 1 | \$3.00  |
| Sepsis and Blood Culture Specimen Collection <b>*updated in 2020*</b>                      | P.A.C.E.® | 03/31/2022* | 1220920 | 1 | \$3.00  |
| Sexual Harassment  |           |             | 1226414 | 3 | \$9.00  |
| Sexually Transmitted Diseases <b>*updated in 2020*</b>                                     | P.A.C.E.® | 03/31/2022* | 1220220 | 3 | \$9.00  |
| Skeletal Anatomy and Fractures of the Lower Arm, Wrist, and Hand                           |           |             | 1226314 | 1 | \$3.00  |
| Skin Cancer: Identification, Treatment, and Prevention                                     |           |             | 1222106 | 3 | \$9.00  |
| Test Writing Tips for Teachers   |           |             | 1222006 | 3 | \$9.00  |
| The "Bird Flu" & You   |           |             | 1226214 | 3 | \$9.00  |
| The Legal Concept of Negligence  |           |             | 1226114 | 2 | \$6.00  |
| The Structures and Functions of the Integumentary System                                   |           |             | 1220914 | 2 | \$6.00  |
| The Truth About Z Codes  |           |             | 1222418 | 1 | \$3.00  |
| The "What Ifs" of Venipuncture <b>*updated in 2020*</b>                                    | P.A.C.E.® | 05/31/2022* | 1221020 | 3 | \$9.00  |
| The Zika Virus & Other Mosquito-borne Diseases   |           |             | 1220119 | 2 | \$6.00  |
| Tips for Pediatric Phlebotomy and Injections   |           |             | 1220218 | 1 | \$3.00  |
| Tomorrow's Jobs 2006-2016 - Outlook, Employment Sources, and Finding a Job                 |           |             | 1220810 | 4 | \$12.00 |
| Tuberculosis: From Consumption to Molecular Diagnosis                                      |           |             | 1225914 | 3 | \$9.00  |
| Type I Hypersensitivities- Allergies and Hypersensitivities Series, Part 1 of 4            |           |             | 1221019 | 1 | \$3.00  |

|   |  |  |         |   |        |
|---|--|--|---------|---|--------|
| Type II Hypersensitivities- Allergies and Hypersensitivities Series, Part 2 of 4  |  |  | 1221119 | 1 | \$3.00 |
| Type III Hypersensitivities- Allergies and Hypersensitivities Series, Part 3 of 4 |  |  | 1221219 | 1 | \$3.00 |
| Type IV Hypersensitivities- Allergies and Hypersensitivities Series, Part 4 of 4  |  |  | 1221319 | 1 | \$3.00 |
| Understanding Dyslexia in Education and Industry                                  |  |  | 1222516 | 1 | \$3.00 |
| Uniform Hospital Discharge Data Set (UHDDS) <b>*new in 2020*</b>                  |  |  | 1222120 | 1 | \$3.00 |
| Ventricular Dysrhythmias  |  |  | 1220911 | 3 | \$9.00 |
| Vitamin D-The Hormone from the Sun  |  |  | 1225814 | 2 | \$6.00 |
| West Nile Virus   |  |  | 1225714 | 2 | \$6.00 |
| Working Together-Strategies for Superior Internal Customer Service                |  |  | 1225614 | 2 | \$6.00 |
| Working with Difficult People   |  |  | 1225514 | 2 | \$6.00 |
| Workplace Violence  |  |  | 1225414 | 2 | \$6.00 |

\*\*No P.A.C.E.® credit awarded for this course # if completed after P.A.C.E.® expiration date. NCCT CE credit is awarded.

† Contact Customer Service at 800-875-4404 if you want to complete this course and you do not have access to the internet.

## RECERTIFICATION ORDER FORM

Please complete & return to NCCT with recertification fee payment & other applicable costs.  
7007 College Blvd Ste 385 Overland Park, KS 66211

**Personal Information**

Name: \_\_\_\_\_ NCCT ID#: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Printed CE Courses with Paper/Pencil  
Testing  
[additional cost (see pg. 1) + shipping\*; includes answer  
sheets to return for grading]

**\*The total cost of printed CE courses and the shipping fee must be included  
with the recertification payment or the shipment of your order will be delayed!**

| Recertification Fee  |          |
|--|----------|
| <ul style="list-style-type: none"> <li>• <i>Do you have 1 certification? You need to pay \$77.00/year</i></li> <li>• <i>Do you have 2 or more certifications? You need to pay \$104.50/year</i></li> </ul> | \$ _____ |
| Printed CE Course Costs  |          |
| <b>Total Cost for Individual Printed Courses – Refer to #5 on page 1</b> (include pg. 2-5 of the <i>Printed CE Course Order Form with this form</i> )  | \$ _____ |
| Shipping Fee for Printed CE Courses  | \$ 3.43  |
| <i>Item Subtotal</i>   | \$ _____ |
| <b>PAYMENT TOTAL</b>   | \$ _____ |

Form of payment (Circle One):      Check                      Money Order                      Visa                      Master Card

***For Credit Card Use Only:***

Credit Card No. \_\_\_\_\_ Exp Date: \_\_\_\_\_

Address of Cardholder: \_\_\_\_\_

Signature of Cardholder: \_\_\_\_\_